



Washington, D.C. 20505

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September 25, 2008

Mr. Mark S. Zaid
Executive Director
The James Madison Project
1250 Connecticut Avenue, NW, Suite 200
Washington, D. C. 20036

APPROVED FOR
RELEASE ☐ DATE:
18-Aug-2010

Reference: F-2008-01806

Dear Mr. Zaid:

On 3 September 2008 the office of the Information and Privacy Coordinator received your 2 September 2008 Freedom of Information Act (FOIA) request “for copies of all internal Central Intelligence Agency (‘CIA’) documents pertaining to:

- (1) the indexing and organizational structure of all CIA Systems of Records subject to FOIA, especially with respect to which Systems of Records are held by which CIA components (*excluding the Privacy Act Systems of Records detailed in the 22 July 2005 Federal Register*);
- (2) all or part of the CIA’s current organizational structure (*excluding the National Clandestine Service*), especially organizational charts, outlines, or other graphical representations;
- (3) which CIA components are tasked with FOIA requests by CIA Information Management Services (‘IMS’), especially with respect to which CIA offices are considered ‘components’ by IMS for tasking purposes;
- (4) the search tools and indices employed by each CIA component from (3) above when processing FOIA requests;
- (5) discussions of the first and second recommendations made by JMP on 18 May 2008 (copy attached); and
- (6) any other records pertaining to the subject matter of the first and second JMP recommendations of 18 May 2008.”

A copy of your 18 May 2008 letter is enclosed detailing the subject matter referenced above. We have assigned your request the reference number above. Please use this number when corresponding so that we can identify it easily.

Regarding Items 5 and 6, we interpret your term “recommendations” to refer to JMP’s “comments” regarding the CIA’s proposed changes to 32 CFR (Part 1900) as published in the Federal Register on 17 April 2008. If this is not the case, please advise us.

We accept your request and will process it in accordance with the FOIA, 5 U.S.C. § 552, as amended, and the CIA Information Act, 50 U.S.C. § 431, as amended. Unless you object, we will limit our search to CIA-originated records existing through the date of this acceptance letter. As an act of administrative discretion, there will be no charge for processing this request.

The large number of FOIA requests CIA receives has created unavoidable processing delays making it unlikely that we can respond within the 20 working days the FOIA requires. You have the right to consider our honest appraisal as a denial of your request and you may appeal to the Agency Release panel. A more practical approach would permit us to continue processing your request and respond to you as soon as we can. You will retain your appeal rights and, once you receive the results of our search, can appeal at that time if you wish. We will proceed on that basis unless you tell us you object.

Sincerely,

A handwritten signature in black ink, reading "Delores M. Nelson". The signature is fluid and cursive, with the first name "Delores" being more prominent.

Delores M. Nelson
Information and Privacy Coordinator

Enclosure

